

OFFICE OF THE DISTRICT & SESSIONS JUDGE, MORIGAON

SHORT NOTICE INVITING QUOTATIONS

Dated: Morigaon, the 7th October 2021

Sealed quotations are invited from intending Agency/organisation/individuals for outsourcing of "**Gardening/Cultivating/Maintaining Flower Tubs works**" for the District & Sessions Judge establishment, Morigaon as per following specifications:

Particulars of Items:

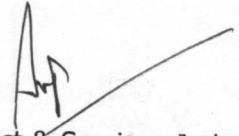
Requirement	Number of Persons to be engaged	Rates	Nature of work	Special terms and conditions
Gardener (Mali)	2 (two)	Monthly basis	All types of works related to Gardening, Cultivating, Maintaining Flower Tubs etc.	<ol style="list-style-type: none">1. Work allotment will be temporary in nature and valid for 1 (one) year only which may be extended depending upon service quality.2. Minimum working hours will be 7 hours in a day; from 6 am to 11 am in the morning and from 3 pm to 5 pm in the afternoon. Working hours may be flexible depending upon need. Have to work on Holidays also on call.3. Materials required for the works shall be provided by the employer.

General terms and conditions

- I. The sealed envelope containing the quotation shall be marked as "**Quotation for Gardening Services**" and submitted to the District & Sessions Judge, Morigaon in the office hours of working days.
- II. The rates approved shall remain valid for a period of **1** (one) year from the date of acceptance.
- III. Monthly payments will be made on satisfactory performance of the service provider, subject to availability of fund. The decision of the District & Sessions Judge, Morigaon regarding satisfactory performance shall be final.
- IV. The District and Sessions Judge, Morigaon reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
- V. The District and Sessions Judge, Morigaon is not bound to accept the lowest Tender.

- VI. The District and Sessions Judge, Morigaon reserves the right, to award the work to one or more bidders. No communication shall be made in this regard except the selected agency/individual/bidder.
- VII. The District and Sessions Judge, Morigaon, reserves the right to terminate the Work Order at any time, by giving intimation in writing without assigning any reason.
- VIII. In case of violation of any terms and conditions of the tender document or unsatisfactory performance of poor quality / below standard work, the District and Sessions Judge, Morigaon, reserves the right to terminate the work order.
- IX. The decision of the District and Sessions Judge, Morigaon, in all respect shall be final and binding on all.
- X. Bidders are requested to mention their contact number in the quotation for future communication.

The sealed quotations should reach the undersigned on or before **30-10-2021 (Saturday)** & no quotation/tender will be received thereafter. The bidders will be intimated regarding date and time of opening of tenders in due course.


District & Sessions Judge,
Morigaon, Assam
07.10.2021

Memo no. DJM/ 5587 (A)

Dated: Morigaon, the 7th October 2021

Copy forwarded to: /

- I. The Systems Officer, for uploading in official web site.
- II. Office Notice Board.
- III. Office File.

Sd/- S. K. PODDAR
District & Sessions Judge,
Morigaon, Assam