

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, MORIGAON**

**O R D E R**

Dated: Morigaon, the 18<sup>th</sup> December 2020

As directed by Hon'ble Gauhati High Court, following directions are hereby issued regarding generation of Summons and publishing the same:

- I. All the Bench Asstt.s, Civil Asstt.s and Criminal Asstt.s shall generate all Summons/Processes (Both Civil and Criminal) from CIS software and publish the same in the NSTEP portal except those which will be served through Police Department. After that, they will take a print out of the same and submit to the concerned Nazir/Process Asstt.
- II. The Nazir/Process Asstt. are directed to allocate the generated summons/processes to the respective Jarikarak/Process Servers.
- III. The Jarikarak/Process Servers while delivering the hardcopy of the Summons/Processes shall simultaneously update in NSTEP portal through their Mobile Phone.

The Systems Officer is requested to conduct necessary training, demonstration to all concerned.

Inform accordingly.

**Sd/- S. K. PODDAR**

District & Sessions Judge,  
Morigaon, Assam

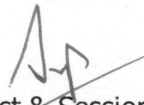
Memo No. DJM/ 7639-49.

Dated: Morigaon, the 18<sup>th</sup> December 2020

Copy forwarded for information and necessary action to:

1. The Civil Judge cum Asstt. Sessions Judge, Morigaon.
2. The Chief Judicial magistrate, Morigaon.
3. The Addl. Chief Judicial magistrate, Morigaon.
4. The Munsiff no.1 & JMFC, Morigaon.
5. The Judicial Magistrate First Class, Morigaon.

6. The Munsiff no.2 & JMFC, Morigaon.
7. The President/Secretary, Morigaon Bar Association.
8. The Chief Administrative Officer; o/o the District & Sessions Judge, Morigaon to inform all concerned.
9. The Head Asstt., o/o the Chief Judicial Magistrate, Morigaon; to inform all concerned.
10. The Systems Officer, Morigaon.
- ✓ 11. Notice Board of this office.
12. Office File.

  
District & Sessions Judge,  
Morigaon, Assam  
18/12/2020